



# Einstein Academy of Technology and Management

(Managed by Udayanath Educational & Charitable Trust, Bhubaneswar)  
Approved by AICTE, Govt. of India, New Delhi & Affiliated to BPUT, Govt. of Odisha  
An ISO:2015 Certified Degree Engineering College

## Transportation Committee





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### **Transportation Committee**

**Objective:** Smooth and efficient management of the transportation facility for the pupils and staff members of the institute.

**The Committee consists of following members**

<b>Sl. No.</b>	<b>Names</b>	<b>Status</b>
1	Prof. (Dr.) Suwendu Prasad Sahu	Principal
2	Mr. Dhaneswar Chhotray	Convener
3	Mr. Kishore Chandra Barik	Co-convener
4	Prof. (Dr.) Tapan Kumar Panda	Member
5	Prof. (Dr.) Abdul Kalam	Member

#### **Roles and Responsibilities:**

1. To ensure a well-managed and maintained transportation facility for all staff and students.
2. To have a proper planning of routes through which the transportation facilities to be moved so that it should reach each and every individual with minimum expenditure.
3. To ensure transportation facilities at the time of emergency, other requirements except the regular ones.
4. To ensure the timely check-up and well maintenance of available vehicles so that there will not be any break down during the service.
5. To take care of the staff members who are associated with transportation.
6. To maintain discipline in the student and staff busses during the service.
7. To ensure proper behaviour from the staff members of the transportation to all the boarders.
8. To maintain the time table accurately so that there should not be any delay.



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NB: It is the high responsibility of the committee members to provide utmost support to both convener and co-convener for the complete execution of decided and finalized works within the time limit. Hence, for any deviation, Convener, co-convener and all the members will held the responsibility and the higher authority will have every right to take necessary action as deemed fit.