YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	EINSTEIN ACADEMY OF TECHNOLOGY AND MANAGEMENT
• Name of the Head of the institution	SUVENDU PRASAD SAHU
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	06755243623
• Mobile no	9437827763
• Registered e-mail	info@eatm.in
• Alternate e-mail	principal@eatm.in
• Address	AT:Baniatangi, P.O: Bajpur, Dist:Khurda, Pin-752060, Odisha, India
• City/Town	KHORDHA
• State/UT	Odisha
• Pin Code	752060
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	**Self-financing**	
• Name of the Affiliating University	**BPUT,Odisha**	
• Name of the IQAC Coordinator	**Biswajit Mohapatra**	
• Phone No.	**06755243623**	
• Alternate phone No.	**06755243623**	
• Mobile	**7008064123**	
• IQAC e-mail address	**iqac@eatm.in**	
• Alternate Email address	**iqac@eatm.in**	
3.Website address (Web link of the AQAR (Previous Academic Year)	https://eatm.in/wp-content/uploads/AQAR_2019-2020.pdf	
4.Whether Academic Calendar prepared during the year?	**Yes**	
• if yes, whether it is uploaded in the Institutional website Web link:	https://eatm.in/wp-content/uploads/EATM_Academic%20Calendar_20-21.pdf	

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B++**	**2.80**	**2018**	**16/08/2018**	**15/08/2023**

6.Date of Establishment of IQAC	**14/04/2017**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**	
• Upload latest notification of formation of IQAC	[View File]()	

9.No. of IQAC meetings held during the year	2	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

The IQAC prepared some structured action plan and executed it through the departmental heads, where, IQAC played an active role in internalizing a culture of quality within the institution. This culture was maintained and sustained by several initiatives taken by the Cell through the year. • Orientation sessions were conducted for the faculty and periodic meetings/ discussions with department faculty members were conducted to collate the data pertaining to various activities of the departments.The writing process was carried out by the different committees, led by a member of the IQAC. Every semester there are two types of meetings conducted. Namely, action plan of the department, • Regularly academic Council/audit meetings are held, all the departmental activities are reviewing and monitoring final meeting to check their outcome. In a semester twice feedback has been collected (Both offline/On line) and accordingly action Plan has been taken in order to achieving outcomes.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Participated in admission process of State Govt. OJEE/LEE (Main) • Increase the Student Enrolment Academic planning: • Chalked out a specific plan of action before the academic year start and execute it through the department heads • Execute of Academic planner in time and properly • Conduction of short courses • Arranging Industrial Guest Lectures • Encouraging students to do Industry • Making in house Projects • Faculty Publication • Utilization of Budget Allocated Training and Placement • Provides adequate Training to students by experts of industry • Providing GD/PI students regularly • Developing students problem solving skill, speaking ability through aptitude test, reasoning test etc. • Remove fear from the minds of student's through proper counseling to students by expert psychologist before they facing interview. • Inviting Industries/companies more and more and providing placement through the on campus drive. Central Library • Increasing the volumes of books and periodicals • Purchasing Sufficient book/magazines /periodicals as per reference by the library committee • Using soft ware for automation of library • Providing e library facility with 247 WiFi facility to the students Yoga/sports/Cultural • Every Sunday morning Yoga class Provided to all students • Encouraging students to	Reaching a bench mark of achievement as per the action plan • Achieving eighty five percent Placement and most of the students are placed in reputed core industries/companies of private and multinational companies.• Accorded Maximum output as per the action plan • Obtained high achievement as per the action plan .• Sufficient Opportunity provided for clubs and NSS and lack of consultancy activities in the respective departments • Maximum targeted as per action plan of RD.

participate in sports/Games /athletic (Indoor/outdoor programmes) • Encouraged to students to participate more in external events and won the medals • Regularly cultural Events has been conducted, such as Saturday Musical evening, Extra Bangada, talent hunt, Rangoli Annual cultural fest etc. NSS/ Alumni Meet/SSG/Plantation /Swachha Bharat/ Road and safety Awareness Programmee etc. • Providing more opportunities and programmes for the students to develop their organizing ability, talent, and leadership skill through their exposure Research and Development (RD) activities • Providing adequate information and guidance to faculty and students to do research activities for, innovation of patent, in house project, development of research work through internal/external funding, • Encouraged to students/faculty/Research scholars to publish more and more journals, research papers in reputed journals with high index., such as IEEE/Elsevier/ Springer /IJSE/IOEM/IJSER/Asian Journal (Scopus/Thomson Retours/ Copernicus/UGC indexed)	
13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
GOVERNING BODY OF EINSTEIN ACADEMY OF TECHNOLOGY AND MANAGEMENT,BHUBANESWAR	**30/01/2021**

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020	**28/02/2020**

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1   **10**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **1419**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2   **145**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	[View File](#)

2.3   **382**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1   **138**

Number of full time teachers during the year

File Description	Documents
Data Template	[View File](#)

3.2   **128**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	10

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	1419

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	145

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	382

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	138

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**128**

File Description	Documents
Data Template	**View File**

4.Institution

4.1 Total number of Classrooms and Seminar halls	**68**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**87.92356**
4.3 Total number of computers on campus for academic purposes	**453**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Einstein Academy of Technology and Management has a mechanical body, which follows strictly the curriculum prescribed by the Affiliated University. Institution also plans, regulates and monitors the activities related to academic curriculum through the head of the departments, various Committees like Academic Advisory Committee, Academic Planning, Execution and Monitoring Committee, Academic Audit Committee, Examination Committee etc. The major steps/ activities Implemented are:

• Academic planning, execution and monitoring committee prepares the academic calendar in Parallel to the Affiliated University calendar for the implementation of best teaching-learning Atmosphere with in the institution.

• The head of the departments distributes the subjects among the faculty members of the department by holding a department meeting for the forthcoming semester. • University prescribes the

syllabus, list of recommended books and assessment scheme of internal and external marks. Prepare the teaching plan of their allotted subjects considering the number of lectures allotted for Completion.

• All Faculty members are encouraged to impart their knowledge using innovative teaching methods such as ICT presentations, assignments, group discussions, role plays, using audio visual aids and online resources.

• Besides periodic internal assessment tests, additional compensatory tests, quiz tests are also conducted for students to improve their performance.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://eatm.in/wp-content/uploads/EATM_Academic%20Calendar_20-21.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institution has an evaluation procedure in order to focus on a continuous Internal Evaluation (CIE) for smooth and transparent examination. The institution has duly formed an examination committee which is headed by the director of examination who is the convener of the committee and comprises with eight numbers of staff member in the team. It regulates and conducts all sorts of activities related to examination with respect to the University guidelines. It also issues certificates to the passed out students. During this COVID-19 Pandemic, all the internal examinations are conducted through online mode and the evaluation process is also made through online mode.

The scheme of evaluation for class tests and as well as for laboratories is mailed to all individual students by evaluating the answer scripts.If any error is noticed the faculty used to make it correct and the same will be deposited to the examination section.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://eatm.in/wp-content/uploads/EATM_Academic%20Calendar_20-21.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

10

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

06

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

361

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

1. Gender Sensitivity: Gender related courses are an integral component of various programmes. Students are sensitized and encouraged to work towards gender equity from a cross-cultural perspective. Free counseling services are provided through a Counseling Cell. Gender sensitization camps are organized in slums and rural areas of Khurdhadistrict that include, women's rights, human rights, child rights. Compulsory core courses along with the wide range of community outreach programmes that include health and hygiene camps and village adoption, enable exposure to real life situations.Institutionorganizes seminars, conferences, guest lectures, exhibitions, street plays and literary activities that help in gender sensitization.

2. Environment and Sustainability:Institution'sstrong community orientated work culture is based on the Sigma-Six Q sustainable way of life, that involves integration of water quality, air

quality, education and healthcare, agriculture and dairy practices, innovation and human values. EATMhas pioneered vocational and skill development education by introducing different programmes on sanitation, Renewable Energy, Dairy Technology, Agriculture and Environmental and Green Technology. A compulsory core course on Environment studies is included in all UG programmes.

3. Human Values and Professional Ethics: The curriculum has the following compulsory core courses in all UG programmes specially focused on the development of human values and professional ethics:

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

06

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

382

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File]()

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	[www.eatm.co.in]()
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	[www.eatm.co.in]()

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

261

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

132

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Einstein Academy of Technology and Management has a mechanical body, which follows strictly the curriculum prescribed by the Affiliated University. Institution also plans, regulates and monitors the activities related to academic curriculum through the head of the departments, various Committees like Academic Advisory Committee, Academic Planning, Execution and Monitoring Committee, Academic Audit Committee, Examination Committee etc. The major steps/ activities Implemented are:

• Academic planning, execution and monitoring committee prepares the academic calendar in Parallel to the Affiliated University calendar for the implementation of best teaching-learning Atmosphere with in the institution.

• Detailed unit wise implementation plan is filled by individual faculty member. Academic Coordinator and HOD monitor the progress of the curriculum implementation at the end of every Month • Besides periodic internal assessment tests, additional compensatory tests, quiz tests are also conducted for students to improve their performance. • Online feedback system is implemented at all levels to maintain transparency in teaching and learning process.

- **Alumni are invited to share their field experience to the current batch students for motivational purpose.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2070	**138**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Institution has an evaluation procedure in order to focus on a continuous Internal Evaluation (CIE) for smooth and transparent examination. The institution has duly formed an examination committee which is headed by the director of examination who is the convener of the committee and comprises with eight numbers of staff member in the team. It regulates and conducts all sorts of activities related to examination with respect to the University guidelines. It also issues certificates to the passed out students. During this COVID-19 Pandemic, all the internal examinations are conducted through online mode and the evaluation process is also made through online mode.

• The scheme ofevaluation for class tests and as well as for laboratories is mailed to all individual students by evaluating the answer scripts.If any error is noticed the faculty used to make it correct and the same will be deposited to the examination section.

• Students who ever are not able to appear the class test in the scheduled time for some valid reasons or not performed well in the regular class tests on medical ground then they are allowed to sit in the improvement test.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Creation of ICT based infra structure in teaching learning and administration as well as up gradation of Technical laboratories, computer facilities are promoted. Besides this, the Institution planed to create more numbers of ICT enabled class rooms and ICT studio to face the natural calamities like Covid 19 in the future.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

110

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

138

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

14

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

15

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Institution has an evaluation procedure in order to focus on a continuous Internal Evaluation (CIE) for smooth and transparent examination. The institution has duly formed an examination committee which is headed by the director of examination who is the convener of the committee and comprises with eight numbers of staff member in the team. It regulates and conducts all sorts of activities related to examination with respect to the University guidelines. It also issues certificates to the passed out students. During this COVID-19 Pandemic, all the internal examinations are conducted through online mode and the evaluation process is also made through online mode. • The scheme of evaluation for class tests and as well as for laboratories is mailed to all individual students by evaluating the answer scripts.If any error is noticed the faculty used to make it correct and the same will be deposited to the examination section.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The academic calendar provided by the Affiliated University consists of the starting date of instruction, dates for the current semester registration, backlog registration, dates for both the class tests, dates of displaying for internal marks, dates for sending of internal marks, closing date of instruction, dates for end semester examination, semester breaks, dates for sports meet, dates of publication of result etc. Hence, accordingly the institution prepares its own calendar for execution of all sorts of initiatives to adhere to the academic calendar viz. • Institute displays the notice in time as per the university norms i.e. with and without fine for students' registration well in advance before the commencement of the regular class work of each of the semesters. • As per academic council meeting all faculty members are instructed to prepare and submit their lesson plan, work load and teaching aids to the respective Head of the Departments for verification and approval before implementation.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

http://www.eatm.in/pos.php

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

PO and CO attainment are made as per the norms of the organization to improve the teaching and learning process.Different actions have taken to mibilise the speed of the improvement of the quality of the student as well as teachers.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

368

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://eatm.in/sss.php

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

2.15

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

3

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Einstein Academy of Technology and Managementinvites renowned experts from various domains from India and abroad to facilitate networking and establish collaborations for undertaking multi-disciplinary and interdisciplinary research. Regular annual events are organized such as, the technical events,seminars,workshops etc.Emeritus and adjunct professors from academia and industry have been appointed.Many MOUs have been made during the year to improve theteaching and learning activity of the students and to improve the educational system for the betterment of the society.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

5

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2

File Description	Documents
URL to the research page on HEI website	<u>https://www.eatm.in/page.php?page=research-centre</u>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

12

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

7

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs.NSS organizes a camp in nearby adopted village andNSS volunteers addressing social issues to the society includes cleanliness , tree plantation ,water conservation through construction of Bandhara,road construction, Shramdan,Social interaction, Group discussion Eradication of superstition, Beti Bacho Beti Padhao, Environmental awareness, Women empowerment, National Integrity, Aids awareness, Blood donation camp, Health check up camp, Veterinary guidance ,Farmers meet, Awareness about farmer's suicide etc.By doing this,the students developed the characteristics like patriotism, maintaining discipline, character building, spirit of adventure and the ideal of self service. The unit of the college organizes various extension activities as tree plantation, Road safety awareness,Save fuel save country programme,Swachhta Abhiyan ,National equality awareness. The various departments of the college is conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through

various programmes like Environmental Awareness, Personal Health and Hygiene, Diet awareness, Road Safety, Tree Plantation, Soil and Water Testing, Plastic eradication, No vehicle day,Jananisuraksha,Programme on female foeticide,organizing visit to Orphanages and Anganwadi,Voters awareness, Blood group detection ,Health check -up camps, Blood donation camps,Dental checkup camp, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

3

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<u>View File</u>
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

280

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

3

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

EATM has a well-developed high-tech campus of 10acres. It is equipped with modern facilities and learning resources to achieve academic excellence according to its vision and strategic objectives. The infrastructure facilities and learning resources are categorized as under:

- **Learning Resources include resources and infrastructure required for library, laboratories, computer centre, class room teaching, events, meetings and conferences.**
- **Support facilities include hostels, canteens, seminar halls,committee rooms,sports grounds.**
- **Utilities include safe drinking water, restrooms and power generators.**

Sophisticated equipment available in the laboratories is not redundantly duplicated and availability is ensured by judicious time-sharing. Sharing of laboratory facilities is also encouraged between faculties.The Institute continuously strives to create and enhance infrastructure both in terms of buildings and other facilities to provide a good teaching-learning environment.The Libraries at EATMare integrated knowledge resource centers.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institute, with its compulsory Core Courses and the continuous evaluation scheme, integrates sports and extra-curricular activities as essential components. This is done not only for participation but also for assessment of students. It has adequate facilities for sports, games and cultural activities. EATMhas twolarge playgrounds with provision for multiple games, such as, Athletics, Cricket, Football, Hockey, Volleyball and another ground forBasketball.Indoor and outdoor badminton courts and gymnasium are available. All faculties have well-equipped assembly halls for organizing annual functions and cultural events. Major cultural events are organized at the KALAM Hall and also at the outside incampus stage.Facilities for outdoor and indoor sports and games that include badminton, volleyball, basketball, carrom, table tennis and chess, gymnasium and cultural activities also exist in the Girls and Boys Hostels. Intra-faculty and inter-faculty games and sports competitions are organized regularly every year for students.EATMhas excelled at these events by winning prizes and awards in individual and group events. Some of the faculty members serve as instructors at the Yoga Centre.National Independence Day and Republic Day are celebrated in the Institute by unfurling the national flag.Students present cultural programme on the annual day and in National and International Conferences organized by the Institute.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	*View File*

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

69.32792

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	*View File*

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Libraries at EATMare integrated knowledge resource centres comprising, a Central Library with nearly 25000books, periodicals, references, national and international journals and CD-ROMs, in addition to libraries in Engineering and Education Faculties and other Departmental Libraries. It is automated using Integrated Library Management System i.e. Soft Lib.It has access to more than 5000 open source e-journals under the e-shodhsindhu program of INFLIBNET. DelNet,JGate etc are utilized fully for the improvement of the students.It also has access to DELNET under institutional membership. All e-resources are accessible locally within the campus as well as remotely. Library buildings have provision for both individual and group studies. Adequate space is provided for browsing and relaxed reading. It subscribes 93journals of national

and international repute, along with magazines and newspapers for general reading. The library also provides access to Internet as well as CD/DVD based electronic resources. Each library has adequate number of terminals to facilitate searching/accessing e-resources, web browsing and for other academic work. Provision has also been made to allow downloading/printing of material from these resources. It has excellent ICT infrastructure with adequate bandwidth for fast and seamless access to Internet. It is also member of DELNET.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

33.269

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

160

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

There are different digital technological facilities available in the college. There are 12-ICT classrooms,02-digitally equipped conference hall available in the college.A well equipped computer lab is also functioning in the college. The students of the college are access to the computer lab. Thecollege building and the libraryare facilitated with the Wi-Fi connectivity. There is a plan to extend the Wi-Fi connectivity facility to the newly constructed building. There is open access of Wi-Fi connectivity to all student and the staff members of the college. All the departments of the college are provided with computer and other related accessories. All teaching staff member use the ICT in the classrooms and laboratories, whenever needed. The different educational sites are shown to the students digitally. Most of the official work is being done with the help of ICT. The college regularly maintains the IT facilities. Following are some basic facilities for updating:

Computer is checked regularly. College itself formats the computer without no fees and by the help of computer operator.

Anti-virus is regularly installed in computer. All computer has anti-virus

Wi-Fi connectivity is available inside all the campus areas.CCTV is installed in maxmimum areas. Website is maintained by the department of CSE.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

453

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

81.6291

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

```
Classroom management: Classroom being the most primary and
important work space, it is managed with proper systems and
procedures as recommended by the Management and the University. It
is followed keeping in mind the modern teaching learning
environment. The classrooms are well equipped with modern
technology like the smart boards, mike systems, and other
technologies for better and effective teaching. CCTVs installed in
each classroom to make sure of the safety and the security of all
students, teachers and equipment.

Library: For overall smooth functioning of the library, it is
divided into following five main sections and each section has its
unique identity and with defined standard procedures the library
works effectively and serves its patrons for information
requirements.

Sports: Sports committee looks after maintaining the sports ground
and sports equipment. Committee organizes various indoor and
outdoor sports competitions for students at intra and
intercollegiate level. For holistic development, students are
encouraged to participate in the competitions.

Computers: Maintenance of computers (Hardware and Software),
updating software related to administrative and overall
maintenance of campus infrastructure.Safety of girls is specially
handled and appropriate measures are taken to make the campus safe
for students.
```

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

765

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1146

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

468

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

272

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

202

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	[View File](#)

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

47

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

05

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<u>View File</u>

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

01

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are given exposure to involve in administrative, co-curricular and extracurricular activities by including them as members of the committees. They actively participate in committee

meetings. The following is the list of Committees having student representation and engagement.

1. Academic Committee

2. Department Association Committee

3. Sports Committee

4. Cultural Committee

5. Internal Quality Assurance Cell

6. Anti-Ragging Committee

7. Internal Complaint Committee

8. Grievance Redressal Committee

File Description	Documents
Paste link for additional information	https://eatm.in/anti-ragging-committee/
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

24

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

EATM has a registered Alumni Association under the Societies Registration Act. EATM and the Alumni association jointly believe in creating and maintaining association with its alumni. The Alumni Association provides an interface for establishing a link between the alumni, staff, and students of the institute. EATMalumni are currently working at various positions all over the globe and proving their mettle in all spheres of Academics.The Alumni Association Contribution through various means:- like Alumni Interaction,Placement & career guidance assistance,Alumni meet,etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college follows its vision and mission to serve better for students. The governance of the college matches vision and the mission of the college. Our vision and the mission are as follows:

MISSION

- Imparting quality technical and professional education through student-centric and innovative teaching-learning

processes.

- Emphasizing, supporting and supplementing the scientific temperament of associates for the development of research activities.
- Providing unremitting efforts to create first-rate technocrats and entrepreneurs through dwindling the gap amid academia and industry.
- Providing financial and moral support to needy segments of the society in technical studies.
- Adapting and inculcating a strong set of ethical values among the budding technocrats.

VISION

To grow into an ideal institution by imparting affordable, job oriented, progressive and self reliant technical education to all segments of the society, keeping abreast of the advancements in global scientific and technical knowledge and by encouraging the research approach to make the students best in this technically competitive era.

Core Values

1. Pursuit of Excellence through Education

2. Social Responsibility and Civic Awareness

3. Honest and Moral Uprightness

4. Empowerment through Education

5. Faith in its Own Capabilities

6. Respect for Life and Creation

7. Academic Excellence

8. Continuous Improvement in Education

9. Institutional Awareness and Practicability

10. Value and Outcome Based Education

File Description	Documents
Paste link for additional information	https://www.eatm.in/index.php
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College promotes participative management. Ideas pertaining to academic goals, organizational progression and better campus life are collected from all stakeholders to promote efficient functioning of the College. The staff and other stakeholders help in infusing a positive attitude that leads to increased efficiency, improved communication, heightened morale, motivation and job satisfaction. Believing in decentralization, the Management takes policy decisions, finance, infrastructure etc.Believing in democratic values, the institution has decentralized and participative management.

Objectives:

• To bring together contributions from all traditional and non-traditional fields of humanities, social science, commerce, science and technology.

• To advance human self-understanding and communication.

• To Forster multicultural and international conversation concerning the human issues.

Strategy: Since it was a gigantic activity including disciplinary, multidisciplinary and post disciplinary fraternity, following strategy was unanimously decided.

Approval from Governing Body: Normally all the major decisions are taken by the governing body i.e. Udayanath Educational and Charitable Trust. The Principal formally put this proposal in the monthly meeting of the Governing Bodywhich was readily sanctioned.

Budgetary Provision: A budgetary provision was submitted to the governingbody for approval.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The salient features of the strategic plan are:

• Developing Multidisciplinary innovation ecosystem, leading to incubation at institute, project based learning for students.

• Publishing paper in reputed journals by faculty members and encourage students to do the same

• Presenting projects at reputed institutes by students

• Sponsoring faculty members and students to National/International level events

• Encourage the researchers forPatent filing

• Participation in Conferences

• Sign MoU with industry for training, interaction, inviting experts for interactive sessions.

• Organize Workshops/Training for Faculty/ Organizing Conferences

• Introduce Certificate/Value Added Courses

• Guest Lecture, Association Activities of respective departments

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution has a number of specific plans and strategies for the purpose of achieving in next year.Institutional goals i.e. The Institution have a future plan to add new engineering and management courses.Institution also planned to run Post Graduate courses in other streams in Engineering and to get the autonomous status from the statutory University. Organization establishes more research center for development of various research project work (in house) in Campus

The Institution has a self financing body and it is operated by Udaynath Educational and Charitable Trust, Nayapalli, Bhubaneswar. The trust having Governing Body and Advisory Body. By the advise and suggestion, Chairman look after the administration through the Principal, Deans, Registrar, Administrative Officers etc. as per the organizational structure and norms of BPUT and Institution.

The institution has a self financing body, the prime collections are apart from the students directly, as prescribes of the tuition fees by the state Govt. of Odisha. Besides that, it collects some donations from public/NGO and trust. The prime department, Finance and Accounts maintains utmost transparency and extent its cooperation to administrative and non administrative functions wholeheartedly.

File Description	Documents
Paste link for additional information	https://eatm.in/wp-content/uploads/2022/09/HR-POLICY-AND-EMPLOYEE-HANDBOOK.pdf
Link to Organogram of the institution webpage	**Nil**
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**B. Any 3 of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	[View File]()

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

In our Institution Staff welfare is given foremost importance. In connection with this, Existing welfare measure for teaching and non-teaching staff are itemized below:

- **Health insurance.**
- **Medical Leave & Maternity leave for eligible staff members**
- **Advances for the school fee & festivals.**
- **Gym is also accessible for the staff.**
- **Medical center.**
- **Transport on reasonable cost.**
- **As Institution has a multicultural environment in the campus, the management ensures the celebration of all the festivals together.**
- **Recreation centers are established for staff staying in campus.**
- **Staff quarters with no maintenance cost are available at affordable cost.**
- **Sponsorships to attend and present papers in conferences both in India as well as abroad.**
- **In and around campus, various food centers has been established which are accessible by staff during the working and extended hours.**
- **Internet and free Wi-Fi facilities are also available in campus for staff**
- **Teaching and Non-Teaching Staff Club organizes tour, and sports activities for the staff.**
- **Faculty members are provided with Individual cabin and system to facilitate good ambience.**
- **Faculty Abroad Program to enable faculty to visit foreign universities for study/ research**

- **30 days – Summer and Winter Vacations for faculty members**
- **Faculty development programs(FDP) for faculty members on regular basi**

File Description	Documents
Paste link for additional information	https://eatm.in/wp-content/uploads/2022/09/HR-POLICY-AND-EMPLOYEE-HANDBOOK.pdf
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

8

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

14

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

22

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The salient features of the performance appraisal system are as follows:

Teaching Staff

a) The performance of each faculty member is assessed according to the Annual SelfAssessment for the Performance Based Appraisal System (PBAS).

b) Promotions are based on the PBAS proformance that is based on the API score.

c) The institute undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities, which are mostly voluntary. The Institute accords appropriate weightage for these contributions in their overall assessment.

Non-Teaching Staff

All non-teaching staff are also assessed through annual confidential reports andannual performance appraisal. The various parameters for staff members are assessed under different categories i.e. Character and Habits, Departmental Abilities, Capacity to do hard work, Discipline, Reliability, Relations/Co-operation with superiors, subordinates, colleagues, students and public, Power of Drafting (where applicable)and technical abilities (in case of workshop staff). The overall assessment is based on the cumulative grade by the Reporting Officer/HoD, which is then forwarded to the Principalby the AO. On satisfactory performance, all employees are granted promotions and financial upgradation.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution has a well defined mechanism to monitor effective and efficient use of available resources. The Planning and Evaluation committee obtains budgetary proposals on infrastructural and other requirement from each department. The committee after reviewing the proposal places it before the

governing body. The governing body after assessing the projected income for an academic year and a thorough discussion allocates the budget to each department. Purchases are made with the recommendations of duly constituted purchase committee.Every transaction is supported by vouchers. All the collections are deposited in the bank and all expenditure, recurring and nonrecurring transactions, are incurred through cheques. Only duly authorized persons can operate the transactions through the bank. For effective accounts check, a twotier system is followed an Internal and external audit regularly. The external audit is done by a Chartered Accountant before the session comes to an end. The accounts of the institutions are audited by a chartered accountancy firm and after their audit they submit the balance sheet along with the audited report. The audit report is sent to the management for review. The auditors are appointed by the board of trustees and external audit is carried out once in a year.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2.15

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institute maintains & follows a well-planned process for the mobilization of funds and resource. The process involves various committees of the institute as well as the Department Heads and

Accounts office. Institute has designed some specific rules for the fund usage and resource utilization.The student Tuition fee is the major source of income for the institute. The management provides need-based loans to individual colleges.Alumni contribute to the institute by raising funds to purchase required items. Sponsorships are sought from individuals and corporate for cultural events and fests. A finance committee has been constituted to monitor the optimum utilization of funds for various recurring and non-recurring expenses.The purchase committee seeks quotations from vendors for the purchase.The quotations are scrutinized by the finance and purchase committee before a final decision is made based on parameters like pricing, quality, terms of service, etc.The Principal, finance and purchase committees along with the accounts department ensure that the expenditure lies within the allotted budget.The institutional budget includes recurring expenses such as salary, electricity and internet charges, stationary & other maintenance costs.It includes planned expenses such as lab equipment purchases, furniture, and other development Expenses.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC at EATMwas constituted on 14th April, 2017. Since then, it has been performing the following tasks on a regular basis:

1. Improvement in quality of teaching and research by regular inputs to all concerned based on feedback from students.

2. Providing inputs for best practices in administration for efficient resource utilization and better services to students and staff.

3. Providing inputs for Academic and Administrative Audit and analysis of results for improvement in areas found weak. Students and staff give their feedback and suggestions on teaching and administrative performance through the ERP module, or through email to the Coordinator, IQAC at iqac@eatm.in. The IQAC has

immensely contributed in the implementation of quality assurance strategies and processes at all levels. The Institute IQAC regularly meets every three months. The Institute IQAC prepares, evaluates and recommends the following for approval by the relevant Institute and Govt. statutory authorities:

(a) Annual Quality Assurance Report (AQAR)

(b) Self-Study Reports of various accreditation bodies (NAAC, NBA)

(c) Performance Based Appraisal System (PBAS)

(d) Stakeholder's feedback

(e) Process Performance & Conformity

(f) Action Taken Reports

File Description	Documents
Paste link for additional information	https://eatm.in/iqac/
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations. The major initiatives taken over the last five years include the following:

• Introduction of Daily Home Assignments

• Automation of Admission Processes - Provision for online fee payment

• Curriculum Development Workshops in many subjects

• Green initiatives in Campus – tree plantation, solar photovoltaic power plants, e-vehicles etc.

• MoUs with prestigious Institutes, Universities, Govt. agencies

• International student exchange programmes

In addition to IQAC,the Institute also considers the recommendations of the Advisory Committee on Education which regularly reviews the progress and makes necessary recommendations in an advisory capacity.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

EATM possesses a privileged right to promote higher education and to ensure women empowerment through gender equity in education. To promote women education, the university is doing consistent efforts.Female employees get maternity leave.Students apprised of the gender issues during the Orientation/Self Induction Program held for newly admitted students each year. Central physical work

out facility provided for students in girls & boys hostel.Indoor &
outdoor games for Men & Women students and staff were held on
various occasions.Institutionhas taken several measures to enhance
safety & security on campuses by constituting Internal Complaints
Committee (ICC), installing CCTV cameras & by providing round the
clock security.Faculty has been directed to keep the door of the
lecture hall open during classes.

The ICC ensures that posters promoting gender equity &
sensitization are placed on the Notice Boards. Telephone / Mobile
numbers of the ICC Chairperson and members are made available on
the Notice Board, institute Website. Strict confidentiality is
maintained by the ICC to encourage the complainant to lodge
complaint without fear.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

There are different types of wastes disposed in the college for

which there is a proper system functioning. The following wastes are being disposed by the college:

Solid Waste Management:College has a place on its campus where the solid wastes materials are disposed. It is to notice that in the state of Odishakeeping a particular place for dumping the solid waste is in its culture. Therefore, every house has its own Solid waste management system. Keeping this in view, the college also manages its solid waste management system. However, there does not exist more waste from college.

Liquid Waste Management:The waste water is carried out through the pipeline. This system is made by the organization.

Biomedical Waste Management:There is no biomedical waste management system in the college.

E-waste Management:There is no e-waste management system in the college.

Waste recycling system:There is no system of Waste recycling in the college. However, there is rain water harvesting system in the college.

E-medical Waste Management:There is no e-medical waste management system in the college.

Hazardous chemicals and radioactive waste management:There is no Hazardous chemicals and radioactive waste management system in the college.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**B. Any 3 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Einstein Academy of Technology and Management has always been at the forefront of sensitising students to the cultural, regional, linguistic communal and socioeconomic diversities of the state and the nation. Being a affiliatedCollege and by takingits vision and mission from the management, itbelieves in an inclusive and

research oriented developedsociety. The College always encourages the students to organise and participate in different programmes organised by college, inter-college, university and other Government or nongovernment organization to make them sensitize towards cultural, regional, linguistic, communal and socio economic diversities. Some of the major programmes organised by the college in this connection are Abahan.Alma fiesta, Aurora,etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Every year Institute celebrates Republic Day, Independence day on January 26and August 15 respectively. The celebration is attended by Students, Teaching and Non-teaching Staff, Invitees, guests and any attendees. Flag hosting with National anthem and oath of national integrity followed by distribution of sweets is the regular decorum of the programme.

Every year institute organizes blood donation camp in association with District Redcross and KIIMSHospital.The students are sensitized on the importance of the activity and are encouraged to participate in saving the life of citizens of India.

The students are encouraged to participate in the activities of spreading the awareness among citizens on social issues like road safety. To create the awareness, the students also participates in the Engineer's day everyyear.

Students consistently and regularly participate in the cleaning activities on the several occasions including Mahatma Gandhi Jayanti on October 02, every year. Moreover, students are encouraged for active participation in the plantation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	B. Any 3 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates/ organizes national and international commemorative days, events and festivals. National festivals play an important role in planting seed of Nationalism and Patriotism among people of India. Our institution celebrates these events with great enthusiasm to commemorate the ideology of nationalism and to pay tribute to our great National Leaders. The Faculty, Staff and Students of the institution all come together under one umbrella to celebrate these occasions and spread the message of Unity, Peace, Love and Happiness throughout.

Several departments are also actively involved in organising events involving students, and staffs.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Practice Number 1:Emphasizing and streamlining on curricular growth of the beginners.

Practice Number2: Innovative Practices on Quality Assurance of Curriculum for Enhancing Quality Education.

File Description	Documents
Best practices in the Institutional website	https://eatm.in/best-practices/
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

We believe that college life is not all about academics, games, friends, and fun. It is also about learning to interact with other people, being aware of social, environmental and gender issues, and inequities in the society. We provide an opportunity to every student to contribute to make the society in which they live a better place and to grow as better individuals. EATMhas committed itself to the task of inculcating social values and responsibilities in its students.

In line with its vision of working towards the socio-economic development of the country, the EATMhas taken utmost care to give

back to the community. Several student committees are formed to carry out the duties towards society. The one-week long intense induction program gives the freshmen an insight into the institute's values and vision.

As a special thrust, societal development is also instilled on a large scale into the students through the active NSS unit which undertakes various services to inculcate social values. Throughout the year, the NSS unit undertakes a plethora of events ranging from cleanliness drives, tree plantation drives,waste management drives, gender equity, field visits and many more.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The College has identified the broad objectives which the College should strive to achieve during this period, which are enumerated as under :

1. To be able to enhance the Brand Equity of the College, which it has created for itself.

3. To create an enabling environment for technical research anddevelopment of Students, Faculty and Support Staff.

4. To facilitate continuous upgradation and updation of Knowledge & Use of Technology, by Faculty and Students.

5. To fulfil its Social Obligations, in the manner of providing formal & informal education, dissemination of Knowledge, organizing programmes and activities for the benefit of the Community and Other Stakeholders.

6. To create awareness and initiate measures for Protecting and Promoting Environment.

7. To encourage and facilitate Research Culture, to promote Research by students and Faculty and Consultancy by Faculty.

8.To give additional thrust to Campus Placements Initiatives.